

# Li Sing Tai Hang School

## 李陞大坑學校

No.19086

### Notice

14<sup>th</sup> May, 2020

Dear Parents,

The Education Bureau (EDB) announced on 5 May that all schools in Hong Kong can resume classes in a gradual and orderly manner, and provide half-day classes in principle. Our arrangements for class resumption are as follows:

1. Class resumption dates and timetables:

Classes	Resume on	School starts at	School ends at
P.4 to P.6	8 June	8:20 a.m.	12:50 p.m.
P.1 to P.3	15 June	8:20 a.m.	12:50 p.m.

#### 2<sup>nd</sup> Term School Calendar

Month	S	M	T	W	T	F	S	Holidays	Tests & Exams / Activities
June	31	1	2	3	4	5	6	25/6 Tuen Ng Festival Holiday	8/6 P.4-6 Class Resumption  15/6 P.1-3 Class Resumption
	7	C1 # 8	① 9	② 10	③ 11	④ 12	⑤ 13		
	14	# 15	⑥ 16	C2 ① 17	② 18	③ 19	④ 20		
	21	⑤ 22	⑥ 23	C3 ① 24	25	② 26	27		
	28	③ 29	④ 30						
July				1	⑤ 2	# ⑥ 3	4	1/7 HKSAR Establishment Day	3/7 P.6 Graduation Ceremony
	5	C4 * 6	① 7	* ② 8	* ③ 9	* ④ 10	⑤ 11	Holiday 6-9/6 P.5 SSPA Exam	7/7 Release of S1 Allocation Results
	12	⑥ 13	C5 ① 14	② 15	③ 16	④ 17	18	20/7-31/8 Summer Holiday (43 days)	

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Time Table

Time	Period
8:20-8:35	Class Teacher Period /Reading Time
8:35-9:15	Lesson 1
9:15-9:55	Lesson 2
9:55-10:35	Lesson 3
10:35-10:50	Recess
10:50-11:30	Lesson 4
11:30-12:10	Lesson 5
12:10-12:50	Lesson 6
12:50	End

2. The summer holiday will be delayed this year. The last day of school will be 17 July, and the holiday begin on 20 July (Monday).
3. To maximize the remaining learning days, all lessons will be conducted according to the regular timetable, and all extracurricular activities will be suspended.
4. For P.1-P.4 and P.6, all tests and exams in the 2<sup>nd</sup> Term will be cancelled. For P.5, the SSPA exams will take place from 6 July to 9 July.
5. Report Cards:
  - 5.1. 1<sup>st</sup> Term: Class teachers will distribute the report cards on the first day of class resumption.
  - 5.2. 2<sup>nd</sup> Term: Except for P.5 students, no report cards will be issued due to the cancellation of tests and exams. Alternatively, the school will provide a certification letter stating the reasons for this arrangement. Parents of P.5 students may collect their child(ren)'s report card(s) from the school office starting 3 August (Monday). Uncollected report cards will be distributed to the respective students at the beginning of the new school year.
6. The Prize-giving Ceremony for the 1<sup>st</sup> Term be conducted in the classroom during the class teacher period.
7. Speech Day
  - 7.1. The ceremony for P.1-P.5 students will be cancelled.

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- 7.2. The P.6 Graduation Award Ceremony will be conducted on 3 July in the school hall. To maintain adequate social distancing, please excuse us for not inviting any parents to this event. Recorded video(s) and photos will be made available online afterwards. Thank you for your understanding.
- 7.3. Graduation gowns will be distributed to P.6 students towards the end of June.
- 7.4. All scholarships are suspended for this school year.
8. The Parents' Day for the 2<sup>nd</sup> Term has been cancelled.
9. Refunds: All fees including the fees for some materials for Visual Art, after school activities, lunch order for February, and any other refunds from the lunch provider will be returned in early July. More details will be announced.
10. Preventive measures
  - 10.1 The school campus has been thoroughly disinfected during class suspension. All staff members and school bus personnel (drivers and nannies) have been reminded to take precautionary measures to maintain good personal hygiene and sanitization on school buses and on campus. They are to record their body temperature every day before coming to work. Any members of staff with a fever will not come to school.
  - 10.2 All persons must have their temperature taken at the school entrance.
  - 10.3 All people under compulsory quarantine order are not allowed to leave the designated quarantined places during the period, and they cannot enter the school premises. If the school identify any person breaching compulsory quarantine orders and returning to school, we would report to the law enforcement officers.
  - 10.4 There are sufficient prevention supplies in school, and we will follow the guidelines issued by the EDB and the Department of Health on stepping up the daily disinfection of the school premises.
  - 10.5 Reduce Crowd Gathering:
    - 10.5.1 Desks and chairs have been rearranged in single rows.
    - 10.5.2 Weekly assemblies and other whole school gatherings will be suspended.
    - 10.5.3 Before class:
      - 10.5.3.1 Students will have their temperature taken at the entrance; they will be told to disinfect their hands and be directed to their classrooms.
      - 10.5.3.2 Parents should not enter the school premises. For enquiries please contact the class teachers through ClassDojo or by phone.
    - 10.5.4 At recess: According to the cycle day calendar, P.1-3 students (odd days) and P.4-6 students (even days) will have their recess separately at the playground or inside the classrooms.
    - 10.5.5 After school: Self-departure, School Bus, and Parent Pick-up students will assemble in separate locations. A waiting area will be set up for parents to allow for proper personal distance.
    - 10.5.6 During lessons:
      - 10.5.6.1 All group activities will be suspended.

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- 10.5.6.2 Apart from P.E. lessons, all lessons will be conducted in the classrooms. The music room, library, and multi-purpose room will be closed.
  - 10.5.6.3 During P.E. lessons, students will mainly take part in individual activities keeping personal distance, such as fitness exercise, to reduce any close contact.
- 10.6 Wearing Face Masks
- 10.6.1 All persons must wear a face mask to enter the school premises.
  - 10.6.2 Parents should remind their child(ren) to wear a face mask to school. Please keep an extra one in their school bag.
  - 10.6.3 If a student does not have a face mask, they can buy one at the school office. Only one mask per student per day.
  - 10.6.4 Everyone must wear a face mask on board the school bus. Students cannot get on the bus without a face mask.
- 10.7 Learning equipment and devices shared among different classes, such as iPads or computers, will be disinfected immediately after use.
- 10.8 To avoid possible contamination of the drinking fountains by mouth, parents should provide their child(ren) with water container(s) if needed.
- 10.9 According to the instruction from the EDB, the school will issue a Declaration Form for Travel History and Health Status of Students on 1 June through ClassDojo. Parents are required to complete this form online and submit before class resumption. More details will be announced.
- 10.10 In the beginning of class resumption, class teachers will help students to understand the concepts of disease prevention.
- 10.11 Cooperation from parents and students is essential to maintaining a clean and safe learning environment. We call on your support to step up household hygiene standards, and to adopt the following measures strictly:
- 10.11.1 Check for any change in your child(ren)'s health status. See a doctor immediately if symptoms, especially fever, are detected. Do not come to school.
  - 10.11.2 Take your child(ren)'s temperature every day before they come to school. Fill in the record sheet in the handbook, sign and have your child(ren) bring it to school daily.
  - 10.11.3 To prevent infections, tell your child(ren) to wear a mask when taking the school bus or other transportation; also bring tissue paper to school every day.
  - 10.11.4 Encourage your child(ren) to stay at home after school to minimise unnecessary social contact.
  - 10.11.5 As the World Health Organisation (WHO) has declared COVID-19 as a pandemic on 11 March 2020, the HKSAR Government has issued the Red Outbound Travel Alert on all overseas countries/regions, and the DH has strongly recommended citizens to avoid all non-essential travel outside Hong Kong. If students have been away from Hong Kong to overseas

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countries/regions during the class suspension period, they should report to the school the time and places of their trips, and strictly follow the quarantine instruction of DH.

10.12 After the resumption of classes, parents should notify the school office at 2577-5188 immediately, in case of any of the following situations, to facilitate contingency measures and to inform the EDB:

10.12.1 Your child has been confirmed to have the COVID-19 infection; or

10.12.2 Your child has been classified by the Department of Health as being in “close contact with a person” with COVID-19

11 If you feel that your child is in need of any emotional support, please notify the class teacher. If there is any family financial situation, please contact the class teacher or our school social worker. The guidance teachers and class teachers will pay close attention to any emotional and behavioural changes of the students and provide appropriate emotional support.

We strive to maintain the standards of hygiene of our school premises, and the well-being of our students. We hope that, after class resumption, students can return to their normal school life in a safe and healthy school. However, due to the rapidly changing nature of the COVID-19 pandemic, we will keep in view the latest developments, and parents should also pay close attention to the latest announcements from our school as well as the EDB. We look forward to overcoming the adversities of the pandemic so that students, teachers and parents can resume normal living and a healthy life.

For any enquiries or opinions about class resumption, please contact the class teacher or myself. Thank you.

Li Sing Tai Hang School



Ms. Shirley Yip, the Principal