

Li Sing Tai Hang School
李陞大坑學校

No. 19096

Notice

7th July, 2020

Dear P.1-5 Parents,

2020-21 School Lunch

Starting date :4th September, 2020 (Friday)
Time :12:50-13:20
Venue :Classroom

Method	Remarks
Lunch ordered from school (i.e. lunch provider)	<ul style="list-style-type: none">• Students should bring the utensils provided by the lunch company.• Students must stay in the classroom to have lunch.
Lunch delivered to school by parents	<ul style="list-style-type: none">• Parents should put a tag with the student's name and class on the lunch bag and put it into the big box located outside the school entrance. Parents may leave afterwards.• Students must stay in the classroom to have lunch.• Parents should not take their children to lunch outside the school unless a note is written for consent from the class teacher.
Homemade lunch box	<ul style="list-style-type: none">• A microwave oven, spoon/fork and hot water will not be provided by the school.

Ordering lunch from the lunch box provider:

Item	Remarks
Lunch provider	<ul style="list-style-type: none">• Fresh Smart Catering
Lunch ordering method	<ul style="list-style-type: none">• Please pay the exact amount by cheque (All cheques payable to "FRESH SMART CATERING"), or at a Circle K shop, or at a VanGo shop, or at a CRC Vanguard Supermarket, or to Hang Seng Bank (Account no.: 767-005374-883).• Parents who order lunch from the lunch provider must submit the lunch order form and payment receipt/cheque to the class teacher on or before the deadline on the lunch order form.
Late order	<ul style="list-style-type: none">• School and lunch provider will not accept any late orders or payment. Parents will need to arrange lunch for their child(ren).
Lunch refund	<ul style="list-style-type: none">• Parents can request a lunch refund(s) if their child(ren) is absent on that day. They have to call "Fresh Smart Catering" before 9:00 am at 8206 6060, for a lunch refund.• The refund will not be a cash refund. The company will provide 'lunch in credit' two months after the month in which the lunch(es) was cancelled. For example if a lunch is cancelled in September, a credit (free lunch) will be provided in November.• The request for a lunch refund will not be accepted if the parents do not inform the lunch company.• If you wish to cancel the next month's lunches, a letter must be sent to the company advising them of the cancellation. The company will refund the cost of these lunches with a cheque or cash.

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Item	Remarks
Special arrangement for September	<ul style="list-style-type: none"> ● The class teacher will distribute the lunch order form to students with this notice. Students who order lunch must submit the lunch order form and the payment receipt or cheque to the class teacher on or before 9th July, 2020. ● Order forms will not be accepted by the school after 9th July, 2020. Parents will need to arrange the September lunch for their child.

Students who forget to bring their homemade lunch box:

Situation	Procedures
Students not suffering from a food allergy	<ul style="list-style-type: none"> ● The school will call the parents to ask them to deliver lunch to school. ● If the parents cannot deliver lunch to school, the school staff will loan some money for the student to buy biscuits. The student needs to return the money the next school day.
Students suffering from a food allergy	<ul style="list-style-type: none"> ● The school will call the parents and parents must deliver lunch to school. ● For the safety of the student, the school will not provide any food to the student to avoid any allergic symptoms.

Please complete and return the reply slip to the class teacher on or before **9th July, 2020**.

Please contact school executive officer Mr. Lau Kin Wai at 2577-5188 if you have any queries.

Li Sing Tai Hang School



Ms. Shirley Yip, the Principal

Reply Slip

To: Li Sing Tai Hang School. I have acknowledged the School Notice No. 19096. The lunch arrangement for my child in 2020-21 is: (Please ✓ where appropriate)

Lunch ordered from school

Lunch delivered to school by parents

Homemade lunch box

Class: _____ Name: _____ () Parent's Signature: _____ Date: _____