

Li Sing Tai Hang School

**Annual Plan
2013-2014**

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School Mission

Li Sing Tai Hang School is an aided primary school, founded by the Tai Hang Residents' Welfare Association in 1958 to provide educational opportunities for local children. Inspired by the spirit of education for all, the school turned into an English-medium primary school in 2003, providing quality education for non-Chinese speaking (NCS) students from different countries. In 2005, the Incorporated Management Committee (IMC) was established, enabling greater autonomy and flexibility in school management.

High importance is attached to providing students with an all-round education. The school motto is "Wisdom, Benevolence and Courage". Fostering students' self-learning skills and nurturing in them a strong interest in the pursuit of knowledge are necessary for developing their wisdom. Furthermore, the school puts emphasis on benevolence and caring for others. The latter is considered to be essential for further advancement of society. The school also believes that with a positive attitude towards life, students can face difficulties with courage, and a promising future is guaranteed.

Major Concern 1: To strengthen the training of elite students and nurture them

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
● To enhance elite students' Chinese level to reach HK standard	Set up Chinese Elite Programme	Gain at least 60 marks in Reading Comprehension Test	Test and Examination	Sep-Jun	Chinese Panel Chairperson	Chinese teachers
	Set up After-school Elite Class, around 18 students are chosen by subject panel chairperson from every grade to join After-school Extended Class. They will have reading or writing training every week.	Chosen students have better Chinese results in their second term exam compared to last year	Compare the second term exam results of last year to this year			Chinese teachers
● To enhance elite students' English writing skills in order to get excellent results in outside school competitions and exams	English Elite Writing Programme	Over 60% students get good or excellent results in ICAS	Analyse ICAS result		Curriculum Panel Chairperson, English Panel Chairperson	Writing class tutor
● To enhance elite students' Mathematics level to reach HK standard	ECA: Through Mathematics Elite Class during ECA, intensive training of P. 4 elite students to discover their talent, e.g. enhance their understanding in Mathematics, increase their calculation ability	Enhance student's Mathematics standard. At least 60 marks in average compared to Hong Kong standard	Daily exercises	Sep-Jun	Maths Panel Chairperson	Teachers in charge of ECA
	Enhance elite work for subject teacher: According to the average score in	Elite students complete TSA exercises in	Daily exercises and TSA exercises	Sep-Jun	Maths Panel Chairperson	Elite Class teachers from P. 3, P.5 and P.6

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
	Mathematics tests and exams, choose elite students from P.3, P.5 and P.6 to join After-school Elite Class	Mathematics, get an average score of 60% or above				
● To set up Sports and Art Talents Database System	<ul style="list-style-type: none"> ● Set up Sports and Art Talents Notification System ● Set up Individual Sports and Art Database 	Complete all preparation work in Sports and Art Talents Database and follow the procedures smoothly	Review Sports and Art Talents Database	Throughout school year	ECA Panel Chairperson	All Teachers
● To set up and complete intensive training for two students in the Sports and Art Talent Scheme	<ul style="list-style-type: none"> ● Choose two talented students to join Sports and Art Training Programme ● Set up training programme ● Set up performance and competition plan 	<ul style="list-style-type: none"> ● Nurture students to join in-school and outside school performances and competitions ● Improve the Sports and Art performance of the students 	<ul style="list-style-type: none"> ● Review the effectiveness of the training programme ● Evaluate the result in performances and competitions 	Throughout school year	ECA Panel Chairperson	ECA Panel Chairperson

Major Concern 2: To enhance students' speaking skills

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
To help students to speak aloud confidently and logically	<ol style="list-style-type: none"> 1. Adopt all round training in basic speaking skills <ol style="list-style-type: none"> 1.1 3 levels of volume training 1.2 Basic presentation skills 1.3 Cue cards 2. Evaluate the training progress in Staff Meeting every month, share experience and modify it when needed 	Majority of students can: <ol style="list-style-type: none"> 1. Use appropriate voice volume 2. Have eye contact with the audience or dialogist and smile at them 3. Stand still with confidence 4. Use basic presentation skills 	Classroom observation in English, Chinese and Mathematics	Sep-May	School Principal, English, Chinese, Maths Panel Chairpersons	All teachers

Capacity Enhancement Grant, Newly Arrived Children Support Grant, School-based After-school Learning and Support Programmes 2013-2014

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
<p>1. To assist students to finish homework at school which decreases the workload of teachers</p> <p>2. To assist the newly arrived and poor students to finish homework at school in order to increase their learning effectiveness and build up learning responsibility and confidence</p>	<p>1. Appoint 7 homework tutors</p> <p>2. Provide homework tutoring service for students</p> <p>3. Launch Homework Encouragement and Punishment Scheme. Students who hand in homework receive a certificate every month. When they have four certificates in a school term, they will have a merit. Students who don't will be asked to reflect on their actions.</p>	<p>More students can submit homework on time</p>	<p>Students finished homework record</p>	<p>Sep - May</p>	<p>Miss Chan, Panel Chairperson</p>	<p><u>Expenditure:</u> 7 Homework Tutors: \$200 (1.5 hr) every day after-school, plus 5% MPF, \$210 x 112 days x 7 people per day = \$164,640</p> <p><u>Income:</u> Student Fee: \$110,400 Newly Arrived Children Support Grant: \$20,640 School-based After-school Learning and Support Programme: \$33,600</p> <p><u>Balance:</u> Total Income: \$164,640 Total Expenditure: \$164,640 Balance:: \$0</p>

Grant for SB Supp for NCS Students 2013-2014

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To enhance the capacity of teachers' professional development, implement the annual plan and improve teaching quality	Appoint 2 Certified Teachers	80% of teachers think that their capacity has been enhanced	Teacher survey	Sep -Aug	Vice Principal Leung	<u>Expenditure</u> 2 Certified Teachers: \$676,210.5 <u>Income</u> Grant for SB Supp For NCS Students: \$600,000 CEG: \$20,000 Substitute Teacher Grant: \$56,210.5 <u>Balance</u> Total Income: \$676,210.5 Total Expenditure: \$676,210.5 Balance: \$0

Budget 2013-2014

Government Fund

Balance b/f	Item	Income	Expense
\$286,429.24	EOEBG		
	Baseline Grant	\$504,942.40	\$745,589.90
	Composite IT Grant	\$303,759.00	\$379,280.00
	Capacity Enhancement Grant	\$345,424.00	\$355,905.00
	Student Guidance Service Grant	\$266,186.00	\$280,000.00
	S B NAC Support	\$34,749.00	\$20,640.00
	WS Approach to Integrated Ed	\$10,755.00	\$0.00
	Admin/Rev Admin Grant	\$583,776.00	\$505,071.00
	Enhanced Speech Therapy Grant	\$63,288.00	\$60,804.00
	Additional Student Guidance Service Grant	\$124,920.00	\$65,514.00
	UAP Grant	\$85,204.00	\$81,848.00
\$286,429.24	Total EOEBG	\$2,330,003.40	\$2,494,651.90
\$15,714.44	Teacher Relief Grant	\$60,032.50	\$71,210.50
(\$1,130.60)	Family and School Cooperation	\$18,611.00	\$17,300.00
\$12,815.20	Bridging Programme	\$110,000.00	\$110,000.00
\$1,098.30	English Activities	\$0.00	\$1,098.30
\$33,600.00	After-school Learning and Support Programmes	\$0.00	\$33,600.00
\$600,000.00	Grant for SB Supp For NCS Students	\$0.00	\$600,000.00
\$1,072.00	Substitute Teacher Grant	\$0.00	\$0.00
\$51,984.00	School Lunch Subsidy	\$6,000.00	\$57,984.00
\$396,243.54	Moral and National Education	\$0.00	\$0.00
\$13,071.48	Intensive Support for I.E.	\$150,886.00	\$150,886.00
\$0.00	Chinese Expanded Curriculum	\$300,000.00	\$300,000.00
\$0.00	JC Life Wide Learning Fund	\$14,320.00	\$14,320.00
<u>\$1,410,897.60</u>	Summary	<u>\$2,989,852.90</u>	<u>3,851,050.7</u>

School Fund

Balance b/f	Item	Income	Expense
\$2,352.80	Non-standard Fee	\$90,000.00	\$88,400.00
\$0.00	Travelling Fee for Picnic	\$2,200.00	\$2,200.00
\$0.00	Greening Programme	\$2,000.00	\$2,000.00
\$13,145.12	Donation and Promotion	\$3,000.00	\$1,400.00
\$939.70	School-based Chinese Curriculum	\$60,000.00	\$60,000.00
\$5,093.60	Visual Arts	\$48,580.00	\$45,800.00
\$980.00	Extra-curricular Activities-Other	\$0.00	\$980.00
(\$1,644.94)	School-based English Curriculum	\$25,000.00	\$23,000.00
(\$8,400.00)	School Picnic	\$11,760.00	\$15,360.00
\$0.00	After-school Homework Tutoring	\$110,400.00	\$110,400.00
\$0.00	English Reader Rental	\$120,000.00	\$120,000.00
<u>\$12,466.28</u>	Summary	<u>\$472,940.00</u>	<u>\$469,540.00</u>