

Li Sing Tai Hang School

Annual Plan 2017-2018

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Major Concern 1: 10.1 Promoting self-learning and learning effectiveness through I.T. education (The second stage)

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. Teachers are able to make use of I.T. for education	<ol style="list-style-type: none"> 1 Expand the I.T. seed teachers programme (first term): I.T. seed teachers provide an opportunity for lesson observation. Software and teaching approaches will be announced in advance. 2 Provide I.T. teaching guides for teachers' reference. 3 I.T. co-ordinator provides individual teaching plan consultation: <ol style="list-style-type: none"> 3.1 A maximum of 3 teachers a week with 30 minutes each. 3.2 Reservation required. 3.3 Need to prepare preliminary teaching plan. 4 All teachers are required to apply I.T. in their teaching (second term) 	<ol style="list-style-type: none"> 1. Teachers are experienced with using I.T. in teaching. 2. Able to enhance interaction in lessons. 3. Able to cater for learning diversities. 	Second term lesson observation	Sept-May	<ol style="list-style-type: none"> 1. I.T. Co-ordinator 2. Panel heads of Chinese, English and Mathematics 	All teachers

Major Concern 2: Develop students' talents and multi-intelligences

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. Enhance the training of talented students in sports and arts. 2. Enrich the learning of target students.	1. Every teacher chooses one student who has talent in sports or arts. 2. Design a training programme for each target student. 3. Communicating with target students, understanding their needs and providing the advice and solution for their problems. 4. Sharing experience	1. Target students' learning experiences are enhanced. 2. The skill, knowledge and performance of target students are enhanced.	1. Result of competition, number of performance and the record of public exam or test (if any) 2. The report of training plan.	Sept-Jun	Mr. Chiu Sze Lap	All teachers (except new teachers)

School-based After-school Learning Support Programme 2017-2018

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
Provide after-school tutorials for economically-disadvantaged students, in order to promote learning effectiveness, establish their confidence, and cultivate their responsibility.	Provide after-school homework tutorials.	Most students can complete their homework every day.	The statistics of students finishing homework	Sept-May	Head of Counseling	<p><u>Expenditure:</u> Tutor fee = \$165,186</p> <p><u>Income:</u></p> <ol style="list-style-type: none"> 1. After-school Learning and Support Programme: \$79,200 2. Jockey Club Life Wide Learning Fund: \$35,715 3. Capacity Enhancement Grant: \$50,271 <p>Total: \$165,186</p> <p><u>Balance:</u> Total Income: \$165,186 Total Expenditure: \$165,186 Balance: \$0</p>

Teacher Capacity Enhancement Programme 2017-2018

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To broaden teachers' professional development	<ol style="list-style-type: none"> 1. Hiring a swimming coach 2. Hiring a teaching assistant to handle non-teaching duties, substitute lessons and to promote I.T. education. 3. Hiring an English Drama Training Tutor 4. Hiring homework tutors 5. Hiring a "Mindfulness" coach 	<ol style="list-style-type: none"> 1. Most teachers agree that their substitute lessons are reduced. 2. Most teachers agree that their non-teaching duties are reduced. 	Teacher questionnaire	Sept-June	Head of curriculum	<p><u>Expenditure</u></p> <ol style="list-style-type: none"> 1. 1 swimming coach: \$4,800 2. 1 teaching assistant: \$97,648.6 3. 1 English drama tutor: \$28,300 4. Homework tutors: \$50,271 5. "Mindfulness" program and a coach: \$52,000 <p>Total: \$233,019.6</p> <p><u>Income</u></p> <p>Capacity Enhancement Grant: \$384,984</p> <p><u>Balance</u></p> <p>Total Income: \$384,984 Total Expenditure: \$233,019.6 Balance: \$15,196.44</p>

Enhanced Chinese Learning and Teaching for Non-Chinese Students Programme 2017-2018

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. To promote students' standard of Chinese studies 2. To promote students' Chinese writing level 3. To enhance teachers' teaching quality 4. To broaden the opportunities for learning Chinese	1. Increase the number of Chinese lessons 2. Establish P.1 and P.2 Integrated Activity Lesson 3. Establish after-school elite and remedial classes 4. Compose the school-based curriculum for Chinese writing 5. Chinese lesson planning periods and lesson observations 6. Establish Chinese Speech Training Class 7. Establish Chinese MC Training Class	1. Promotion of students' Chinese language level 2. Optimization of the standard of students' Chinese writing ability 3. Most teachers consider that the teacher development activities help elevate their professionalism.	1. Analysis of students' academic achievements 2. Analysis of Chinese writing materials 3. Teacher questionnaire	Sept-May	Head of Chinese	<u>Expenditure</u> 1. 2 Certified Teachers: \$777,226.1 2. Travel fares and material costs for Integrated Activity Lessons: \$5,600 3. Travel fares for Integration Programme: \$28,000 4. International Day: \$15,500 5. Chinese Speech Training Tutor: \$7,350 6. Chinese MC Training Tutor: \$16,800 Total: \$850,476.1 <u>Income</u> Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant: \$1,500,000 <u>Balance</u> Total Income: \$1,500,000 Total Expenditure: \$850,476.1 Balance: \$649,523.9
5. Help ethnic minority students integrate into Hong Kong society	Integration Programme	The Integration Programme can facilitate students' integration into Hong Kong society.	Teacher questionnaire	Jan and June	Head of Activity Team	Total Income: \$1,500,000 <u>Balance</u> Total Income: \$1,500,000 Total Expenditure: \$850,476.1 Balance: \$649,523.9
6. Developing an integrated learning environment	Organising International Day	The International Day helps the integration of different cultures in school.	International Day Survey	March	Head of Disciplinary Team	

Financial Budget 2017-2018

政府賬 Government Fund

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A01 擴大營辦津貼 EOEBG	\$433,999.60			
A0101 基線津貼 Basic/Baseline/Per Class		\$743,061.35	\$826,772.00	(\$83,710.65)
A010101 基線津貼撥款 Baseline Grant		\$743,061.35		
A010102 其他收入 Other Income				
A010103 文具 Stationery			\$12,438.00	
A010104 印刷 Printing			\$12,120.00	
A010105 水費 Water			\$11,000.00	
A010106 電費 Electricity			\$140,000.00	
A010107 電話費 Telephone			\$12,000.00	
A010108 郵費 Postage			\$2,500.00	
A010109 交通費及運輸費 Travel & Transportation			\$15,000.00	
A010110 消耗品 Consumable Stores			\$23,900.00	
A010111 藥物 Medicine			\$2,100.00	
A010112 清潔 Cleaning			\$48,935.00	
A010113 維修及保養 Repairs & Maintenance			\$187,520.00	
A010114 傢具及器材 Furniture and Equipment			\$28,000.00	
A010115 中文 Chinese			\$6,700.00	
A010116 英文 English			\$13,775.60	
A010117 數學 Mathematics			\$6,740.00	
A010118 常識 General Studies			\$750.00	
A010119 音樂 Music			\$2,500.00	
A010120 體育 P.E.			\$16,530.00	
A010121 普通話 Putonghua				

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A010122 電腦 Computer			\$400.00	
A010123 閱讀中學習 Reading to Learn			\$6,000.00	
A010124 專題研習 Project Learning			\$1,300.00	
A010125 校務 School Affairs			\$12,360.00	
A010126 學務 Student Affairs			\$2,090.00	
A010127 課程與教務 Curriculum & Teaching Affairs			\$8,000.00	
A010128 訓輔 Discipline & Counseling			\$7,420.00	
A010129 活動 Extra-curricular Activities			\$37,115.00	
A010130 其他支出 Other Expenditure			\$3,000.00	
A010131 供增聘文書助理 Administration Grant for Additional Clerical Assistant			\$186,578.40	
A010132 核數費 Audit Fee			\$20,000.00	
A0102 資訊科技綜合津貼 Composite Information Technology Grant		\$338,550.00	\$313,006.00	\$25,544.00
A0103 學校發展津貼 Capacity Enhancement Grant		\$384,984.00	\$218,619.60	\$166,364.40
A0104 學生輔導服務津貼 Student Guidance Service Grant(including the Top-up Student Guidance Service Grant)		\$435,889.00	\$439,000.00	(\$3,111.00)
A0105 新來港兒童 School-based Support Scheme for Schools with Intake of Newly Arrived Children		\$69,635.00	\$35,715.00	\$33,920.00
A0106 融合教育 Whole-school Approach to Integrated Education		\$10,656.00	\$10,400.00	\$256.00
A0107 行政津貼 Administration Grant/Revised Administration Grant		\$650,688.00	\$604,800.00	\$45,888.00
A0108 言語治療 Enhanced Speech Therapy Grant		\$62,704.00	\$44,860.00	\$17,844.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A0109 成長的天空計劃 Understanding Adolescent Project (Primary) Grant		\$112,234.00	\$111,863.00	\$371.00
擴大營辦津貼小計 EOEBG Summary :	\$433,999.60	\$2,808,401.35	\$2,605,035.60	\$637,365.35
A03 不納入<擴大營辦>津貼 Grants Outside EOEBG				
A0301 家教會經常津貼 Committee on Home-School Co-operation Project (Setting/Subsidizing Expenses of Parent-Teacher Association)	\$312.60	\$5,372.00	\$5,372.00	\$312.60
A0302 家校合作活動津貼 Committee on Home-School Co-operation Project (Activity)	\$0.00	\$6,500.00	\$6,500.00	\$0.00
A0305 校本課後學習及支援 School-based After-school Learning and Support Programmes	\$0.00	\$79,200.00	\$79,200.00	\$0.00
A0307 改善非華語學生中文津貼 Enhanced Additional Funding - Support for NCS Students	\$402,244.54	\$1,500,000.00	\$875,976.10	\$1,026,268.44
A0308 德育及國民教育支援津貼 Moral and National Education Support Grant	\$394,070.34		\$33,560.00	\$360,510.34
A0312 強化學校行政管理津貼 Strengthening School Administration Management Grant	\$12,915.00		\$12,915.00	\$0.00
A0313 在小學推動 STEM 教育的一筆過津貼 One-off Grant for Promotion of STEM Education	\$52,036.85		\$52,000.00	\$36.85
A0314 資訊科技額外津貼 Extra Recurrent Grant Under ITE4	\$2.00	\$48,530.00	\$48,528.00	\$4.00
A0315 一筆過電子學習資訊科技津貼 One-off IT Grant For E-Learning in Schools	\$145,050.00		\$145,050.00	\$0.00
A0316 資訊科技人員支援津貼 Information Technology Staffing Support Grant	\$0.00	\$300,000.00	\$187,980.00	\$112,020.00
A0317 推動中國歷史及文化一筆過津貼 One-off Grant for Promotion of CH Hist & Culture-aided Pri	\$0.00	\$100,000.00	\$79,500.00	\$20,500.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A0318 賽馬會全方位學習基金 The Hong Kong Jockey Club Life-wide Learning Fund	\$0.00	\$36,450.00	\$36,450.00	\$0.00
小計 Sub Total :	\$1,006,631.33	\$2,076,052.00	\$1,563,031.10	\$1,519,652.23
A04 整合代課教師津貼 Teacher Relief Grant	\$126,651.43	\$77,000.00		\$77,000.03
A0401 兼職會計 Part-time Accountant			\$40,500.00	
A0402 代課教師 Substitute Teacher			\$20,000.00	
A0403 教學助理 Teacher Assistant			\$66,151.40	
小計 Sub Total :	\$126,651.43	\$77,000.00	\$126,651.40	\$77,000.03
總計 Total :	\$1,567,282.36	\$4,961,453.35	\$4,294,718.10	\$2,234,017.61

學校賬 School Fund

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
B01 非標準項目 Non-Standard Fee	\$29,639.94	\$96,100.00	\$105,030.00	\$20,709.94
B0101 非標準項目收費 Non-Standard Fee Income		\$96,100.00		
B0102 電費 Electricity			\$50,000.00	
B0103 器材添置或替換 Purchase or Replacement of Facilities			\$20,000.00	
B0104 維修及保養 Repairs & Maintenance			\$29,900.00	
B0105 學生保險費 Insurance			\$5,130.00	
學校賬結餘 16/17 School Fund 16/17	\$325,697.84			
B02 學生活動 Student Activities				
B0201 爵士舞 Dance		\$19,600.00	\$12,000.00	\$7,600.00
B0202 跆拳道 Taekwondo		\$40,155.00	\$26,660.00	\$13,495.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
B0203 木球 Cricket		\$9,600.00	\$9,992.00	(\$392.00)
B0204 童軍 Cub Scout		\$3,600.00	\$3,600.00	\$0.00
B0205 田徑 Field and Track		\$760.00	\$3,460.00	(\$2,700.00)
B0206 小提琴 Violin		\$36,400.00	\$29,900.00	\$6,500.00
B0207 排球 Volleyball		\$10,450.00	\$4,650.00	\$5,800.00
B0208 結他 Guitar		\$20,400.00	\$12,400.00	\$8,000.00
B0209 合唱團 Choir		\$10,000.00	\$8,750.00	\$1,250.00
B0210 滾軸溜冰 Roller Skating		\$3,600.00	\$3,600.00	\$0.00
B0211 無伴奏合唱 Acappella			\$33,000.00	(\$33,000.00)
B04 綠化計劃 Green Plan		\$2,000.00	\$2,000.00	\$0.00
B05 銷售 Sales				
B0502 中文校本課程 School-based Chinese Curriculum		\$126,000.00	\$126,000.00	\$0.00
B0503 英文校本課程 School-based English Curriculum		\$4,536.00	\$6,324.50	(\$1,788.50)
B0504 數學校本課程 School-based Mathematics Curriculum		\$1,279.80	\$1,279.80	\$0.00
B06 校本補充練習印刷費 School Based Learning Materials			\$25,000.00	(\$25,000.00)
B08 其他支出 Other Expense			\$20,000.00	(\$20,000.00)
B09 視藝 Visual Arts		\$48,600.00	\$49,400.00	(\$800.00)
B13 旅行營費 Picnic Camp Fee		\$10,360.00	\$10,360.00	\$0.00
B14 旅行車費 Picnic Transportation Fee		\$23,100.00	\$23,100.00	\$0.00
總計 Total :	\$355,337.78	\$466,540.80	\$516,506.30	\$305,372.28